

Latvian-British Chamber of Commerce are currently looking to recruit a **DIGITAL MARKETING MANAGER** to join our international team.

Learn more about us: <http://latvianchamber.co.uk/digital/>

When applying for this position, please send through a copy of your CV and short description of your experience in digital marketing.

info@latvianchamber.co.uk

KEY RESPONSIBILITIES:

- ▶ Creativity and ability to work in dynamic and international environment;
- ▶ Attention to detail and creativity in preparation and delivery of materials and content for digital use;
- ▶ Ambitious, energetic, hardworking and self-motivated;
- ▶ Previous experience and knowledge of digital marketing and social media;
- ▶ Ability to deliver campaigns and projects to deadlines both independently and as part of a larger team;
- ▶ Ability to communicate within your work team and actively offer support and guidance as necessary;
- ▶ Great English language skills both verbal and written;
- ▶ Experience with Wordpress will be considered as an advantage.

KEY SKILLS REQUIRED & PROFILE:

- ▶ Performing a social media competitive analysis and research industry trends;
- ▶ Working to create and ensure consistency of various brands across social media platforms;
- ▶ Planning and executing all digital marketing and social media advertising and PR campaigns;
- ▶ Building and maintaining brand social media presence and creating compelling social media content;
- ▶ Writing, editing and uploading website content;
- ▶ Monitoring, listening, responding to users and engaging in online conversations.

BENEFITS:

- ▶ Work with exciting projects and clients in different industries;
- ▶ Part-time opportunity with possibility for full-time after proven success and mastery of the role;
- ▶ Opportunity to work in dynamic and international environment and acquire new skills;
- ▶ Competitive salary and bonuses;
- ▶ Work from distance.